

Agenda

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Licensing and Gambling Acts Committee

Date: **Tuesday 20 September 2016**

Time: **5.00 pm**

Place: **Council Chamber Town Hall**

For any further information please contact:

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As a matter of courtesy, if you intend to record the meeting please let the Committee Services Officer know how you wish to do this before the start of the meeting.

Licensing and Gambling Acts Committee

Membership

Chair	Councillor Colin Cook	Jericho and Osney;
Vice-Chair	Councillor Mary Clarkson	Marston;
	Councillor Farida Anwar	Headington Hill and Northway;
	Councillor Ruthi Brandt	Carfax;
	Councillor Nigel Chapman	Headington Hill and Northway;
	Councillor Van Coulter	Barton and Sandhills;
	Councillor James Fry	North;
	Councillor Angie Goff	Wolvercote;
	Councillor Tom Hayes	St. Clement's;
	Councillor Dan Iley-Williamson	Holywell;
	Councillor Tom Landell Mills	St. Margaret's;
	Councillor Chewe Munkonge	Quarry and Risinghurst;
	Councillor Susanna Pressel	Jericho and Osney;
	Councillor Dee Sinclair	Quarry and Risinghurst;
	Councillor Elizabeth Wade	St. Margaret's;

The quorum for this Committee is five Members, substitutes are not permitted.

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AGENDA

Pages

1 **APOLOGIES FOR ABSENCE**

2 **DECLARATIONS OF INTEREST**

3 **UPDATE ON LICENSING AUTHORITY ACTIVITY: APRIL 2016 - JULY 2016**

5 - 12

Purpose of report: to inform the Committee of the progress made by the Licensing Authority under the Licensing Act 2003 and Gambling Act 2005 during the period from April 2016 to July 2016). The report covers data on service volumes; details of Licensing hearing decisions; decisions made under delegated powers; information on Temporary Event Notices (TENs) and enforcement activity.

Recommendations: the Committee is asked to:

1. note the contents of the report; and
2. make any comments and recommendations regarding the future work of the Licensing function.

4 **MINUTES**

13 - 14

Recommendation: that the minutes of the meeting held on 18 May 2016 be approved as a true and accurate record.

5 **DATES OF FUTURE MEETINGS**

Meetings are scheduled on:

23 January 2017 (Monday)
16 May 2017

Meetings start at 5.00pm to dovetail with the following meeting unless the Chair agrees a different time.

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed “Declarations of Interest” or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council’s area; licences for land in the Council’s area; corporate tenancies; and securities. These declarations must be recorded in each councillor’s Register of Interests which is publicly available on the Council’s website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members’ Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members’ Code of Conduct says that a member “must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself” and that “you must not place yourself in situations where your honesty and integrity may be questioned”. What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member’s spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

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b)

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